
Intergovernmental Negotiating Committee for a Legally Binding Agreement on Forests in Europe

Second Session

3-7 September 2012 Bonn, Germany

Practical information

The Session will start at 10.00 a.m. on Monday, 3 September 2012 and end at 6.00 p.m. on Friday, 7 September 2012. The Session will be held in the Building “Deutsche Welle” (Schürmann Bau, Kurt-Schumacher-Straße 3) Bonn, Germany.

I. Registration to the Session

To register, please visit the following site:

http://www.forestnegotiations.org/registration_form

Delegates are requested to register at their earliest convenience, preferably no later than Wednesday, 15 August 2012. Once registered, participants shall receive a confirmation of the registration by email.

Delegations are kindly asked to provide an official letter containing the name(s), title(s) and contact details of delegate(s), including head of delegation. Official letters should be sent at the earliest convenience, but no later than **15 August 2012** to:

E-mail: INC-Forests@fao.org

Postal address:

FAO of the United Nations
Forestry Department (*Intergovernmental Negotiating Committee for a Legally Binding Agreement on Forests in Europe*)
Viale delle Terme di Caracalla 1, Rome, 00153, Italy

II. Funded participation

Eligible participants from countries with economies in transition may apply for financial support to facilitate their participation in the Second Session of the Committee. Financial support, subject to availability of funds, may be provided for one participant per eligible country.

Please contact INC-Forests@fao.org in order to find information on eligible countries. Requests for financial support should be submitted to the secretariat (e-mail: INC-Forests@fao.org) as soon as possible, but not later than **1 August 2012**. No application will be accepted after this deadline.

III. Languages & documents

The Session will be held in English with simultaneous interpretation in Russian and French. Background documents in English, French and Russian will be posted at <http://www.forestnegotiations.org> in due time. We kindly request you to bring your own copies. Additional information documents will be available in English only.

IV. Visa information

Germany is part of the Schengen zone. Participants requiring entry visa should submit their application as soon as possible and initiate visa procedures at least three weeks before the meeting. For invitation letters please, address your requests to INC-Forests@foresteurope.org.

V. Arrivals details to Bonn

From Cologne/Bonn Airport (27 km)

Delegates may take bus No. SB 60 to Bonn Hauptbahnhof (Central Station). The Airport Express SB 60 operates every 30 minutes on weekdays between Bonn and the airport and every 30 or 60 minutes on Saturdays and Sundays. The 25 km bus journey to the airport takes 27 minutes. There is only one bus stop at the airport for the bus to Bonn. The bus stop is located at Terminal 1.

From Düsseldorf Airport (86 km)

Delegates may take the Sky-Train from the Terminal to the airport train-station (Bahnhof Düsseldorf Flughafen). Delegates may take the train RE 10515 (from platform 4) to Bonn Hauptbahnhof (Central Station).

From Frankfurt Airport (116 km)

Delegates may take the ICE train to Siegburg/Bonn. In Siegburg/Bonn take the underground/tram-line 66, direction Bonn/Bad Honnef, to Bonn Hauptbahnhof (Central station).

Siegburg High-speed Train Station (17km)

Delegates may take the underground/tram-line 66, direction Bonn/Bad Honnef, to Bonn Hauptbahnhof (Central Station).

By Car

Bonn is surrounded by direct access points to the German Autobahn network. Delegates may reach Bonn easily from north or south, west or east:

- north/south connection Cologne-Frankfurt via A3/A1 and access A59
- west/east connection Aachen-Brussels via A4 and access A555
- from Cologne/Bonn Airport to Bonn Downtown via A59
- from the Netherlands via A 61
- regional motorways A560 and A565

VI. Public transport in Bonn

Public transport in Bonn

Information about public transport in Bonn may be found at:

<http://en.swb-busundbahn.de/bus-bahn.html>

VII. How to get to the Conference Venue

DW-World (Deutsche Welle Bonn)
Kurt-Schumacher-Str. 3
D-53113 Bonn, Germany

Subway/Underground lines 16, 63, 66, 68:

Get off at the "Heussallee/Museumsmeile" stop. From there a five minute walk.

From the main train station in Bonn:

Please, take the Number 610 bus to the "Bundeshaus Deutsche Welle" stop. (Approx. 10 minute ride).

From the Cologne-Bonn Airport:

Please, take the Number 670 bus to the Bonn railway station (30 minutes). From there, take the subway or bus.

VIII. Accommodation

Delegates are kindly requested to take care of their hotel booking. 151 pre-booking arrangements have been made in several hotels in Bonn. Please find the internet hotel pre-booking at the following web sites:

www.bonn-region.de/pan_forest

http://www.bonn-region.de/pan_forest

Each booking that is placed through the hotel reservation link above will include a free of charge public transport ticket as PDF print-at-home ticket. This public transport ticket is valid for the duration of each hotel stay and also includes the airport shuttle from and to the Cologne Airport, as well as the express route Line 66 to the ICE bullet train stop Siegburg/Bonn.

Regarding the hotel reservation, Mrs. Isengard will kindly assist delegates during the booking process in case any problems should arise. Please find her contact details underneath:

Tourismus & Congress GmbH Region Bonn
Hotel reservation service
Mrs. Annette Isengard
Service Hotline: +49 228-91041-33
E-mail: a.isengard@bonn-region.de

IX. Further information

For further information please contact:

- General Inquiries, Liaison and Communications: [INC- Forests@foresteurope.org](mailto:INC-Forests@foresteurope.org)
- Sessions and Documents: INC-Forests@fao.org
- Scientific and Policy Advice: INC-Forests@efi.int