
Intergovernmental Negotiating Committee for a Legally Binding Agreement on Forests in Europe

Second Session

28 January-1 February 2013 Antalya, Turkey

Practical information

The Session will start at 10.00 a.m. on Monday, 28 January 2013 and end at 6.00 p.m. on Friday, 1st February 2013.

The Session will be held at Ramada Placa, Antalya, Turkey
Address: Gençlik Mahallesi, Fevzi Çakmak Caddesi No:22, Antalya
Tel : +90 242 249 1111
Fax: +90 242 249 1110

Note : Maps and other information related to meeting venue can be found at www.ramadaplazaantalya.com

I. Registration to the Session

To register, please visit the following site:

http://www.forestnegotiations.org/registration_form

Delegates are requested to register at their earliest convenience, preferably no later than Wednesday, 1 January 2013. Once registered, participants shall receive a confirmation of the registration by email.

Delegations are kindly asked to provide an official letter containing the name(s), title(s) and contact details of delegate(s), including head of delegation. Official letters should be sent at the earliest convenience, but no later than **20 December 2012** to:

E-mail: INC-Forests@fao.org

Postal address:

FAO of the United Nations
Forestry Department (*Intergovernmental Negotiating Committee for a Legally Binding Agreement on Forests in Europe*)
Viale delle Terme di Caracalla 1, Rome, 00153, Italy

II. Funded participation

Eligible participants from countries with economies in transition may apply for financial support to facilitate their participation in the Second Session of the Committee. Financial support, subject to availability of funds, may be provided for one participant per eligible country.

Please contact INC-Forests@fao.org in order to find information on eligible countries. Requests for financial support should be submitted to the secretariat (e-mail: INC-Forests@fao.org) as soon as possible, but not later than **1 December 2012**. No application will be accepted after this deadline.

III. Languages & documents

The Session will be held in English with simultaneous interpretation in Russian and French. Background documents in English, French and Russian will be posted at <http://www.forestnegotiations.org> in due time. We kindly request you to bring your own copies. Additional information documents will be available in English only.

IV. Visa information

Participants who require entry visa can get all necessary information for visa application at www.mfa.gov.tr/visa-information-for-foreigners.en.mfa
Participants requiring entry visa should submit their application as soon as possible and initiate visa procedures at least three weeks before the meeting. For invitation letters please, address your requests to INC-Forests@fao.org

V. Arrivals details to Antalya

From Antalya Airport to Antalya City Center (13 km) delegates may take:

- public bus 202 (2.5 TL)
- airport coach HAVAS (10 TL)
- taxi (around 30 Euro)

VI. Public transport in Antalya

Information about public transportation in Antalya may be found at :
<http://www.antalya.bel.tr/ENG/>

VII. How to get to the Meeting Ramada Plaza

From Antalya Airport (11 km) delegates may take taxi (around 25 Euro). Other transportation alternatives are also possible (bus, midibus and coach) the direction signs should be followed from the windscreen of the vehicles. If delegates take Havas Coaches they should get off at “Akdeniz Universitesi Kampus Onu” and take a taxi to Ramada Plaza from there. If they take public buses they should get at “Cumhuriyet Meydani” and take a taxi to Ramada Plaza from there.

From City Center (13 km) delegates may take a taxi (around 6.5 Euro). Other transportation alternatives are also possible. Public buses KL08 and KL06 might be taken. Delegates who take public bus from City Center should get of at “Isıklar Bus Station” and walk to Ramada Plaza (approximately 8 minutes) or take a taxi from there.

VIII. Accommodation

Delegates are kindly requested to take care of their hotel booking.

Pre-booking arrangements have been made at Hotel Ramada Placa which is also the meeting venue.

Delegates need to download the hotel registration form at www.aressmice.com/inc3antalya.zip then fill and e-mail it to: levent@aresstur.com (the hotel registration form may also be sent by fax to +90 242 323 9506).

IX. Further information

For further information please contact: Levent DAĞCI,
Antalya Area Manager

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